Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	6734267
Procuring Entity	DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title	PRODUCTION OF TRAINING KITS RELATIVE TO THE CONDUCT OF ILOG TOURISM: COMMUNITY GUIDING TRAINING IN BUSUANGA, PALAWAN
Area of Delivery	Metro Manila

Solicitation Number:	2019-061	**Status**	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	**Associated Components**	1
Classification:	Goods	**Bid Supplements**	0
Category:	Corporate Giveaways		
Approved Budget for the Contract:	PHP 56,875.00		
Delivery Period:	15 Day/s	**Document Request List**	0
Client Agency:			
		Date Published	06/12/2019
Contact Person:	Faye Angeli Argamosa Reyes Tourism Operations Officer Ii 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com	**Last Updated / Time**	05/12/2019 17:57 PM
		Closing Date / Time	13/12/2019 01:00 AM

Description

I. ITEM

Training Kit for enumerators

• 65 pieces drawstring bag
• 65 pieces notebook
• 65 pieces pen
• 50 pieces black bucket hat
• 65 pieces Rash Guard

II. PURPOSE/OBJECTIVES:

To be used by the participants of community guiding training on their day-to-day operations in the various community-based tourism destinations.

MINIMUM REQUIREMENTS FOR SUPPLIERS

• Must have been in the production business for not less than two (2) years.

• Has in-house capacity to enhance and/or develop the design and layout of the required materials.
• Can submit sample of previous similar work and actual material to be used.

DOCUMENTARY REQUIREMENTS REQUIRED WITH BID SUBMISSIONS

1. Mayor's/Business Permit
2. Philgeps Registration Number
3. Omnibus Sworn Statement

III. SCOPE OF WORK/SPECIFICATIONS

• Quantity: 65 pieces each item
• Specifications:

1. Black water-proof drawstring bag
▨ Refer to the attached design and measurements
▨ 65pcs Black
2. Pen
▨ Black Ink
▨ 0.7mm
▨ Retractable pen
3. Notebook
▨ 5x7 inches
▨ Spiral notebook
▨ White cover (front and back)
▨ Refer to the attached design
4. Black Bucket Hat
▨ Kindly refer to the attached design
▨ 50 pcs.
5. Rash Guard (Long sleeve)
▨ Kindly refer to the attached design
▨ 10pcs. S, 20pcs. M, 20pcs. L, 10 pcs. XL, 5 pcs. 5 XL

V. DELIVERY PERIOD:

• 15 Working days after the final approval.
VI. PAYMENT PROCEDURE

• Full payment shall be made within thirty (30) working days upon delivery of the final batch of request order and acceptance of each item

VII. COMPLIANCE TO SPECIFICATIONS/PROVISIONS

• The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of each item.

• The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.

• The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved Vest except to those persons entrusted/authorized by the DOT-END USER.

VIII. PROJECT OFFICER/CONTACT PERSON

MR. MARC ORTIZ LUIS
Tourism Development Division
Email: ortizluismarc@gmail.com@gmail.com
Contact No.: (02) 8816-4886 / 0917-716-0305

Created by	Faye Angeli Argamosa Reyes
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